



Yee Xiong

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QUALIFICATIONS SUMMARY

- Excellent ability to work well with people from diverse backgrounds
- Committed to quality customer service
- Self-motivated and always willing to “go the extra mile”
- Optimistic and willing to take on new challenges
- Skillful in designing logos, posters, billboards, t-shirts, page layouts, and magazine spreads
- Experienced with both PC and Mac systems
- Bilingual (English and Hmong)
- Basic knowledge of photography
- Knowledgeable with the following software:
 - Adobe InDesign, Illustrator, and Photoshop. Versions CS2, CS3
 - Omega by Gerber Scientific
 - QuarkXPress

EDUCATION

- 2004-2007 Madison Area Technical College, Madison, Wisconsin
- Associates in Applied Arts Degree - Graphic Designer and Illustration
- 2002-2003 Chippewa Valley Tech College, Eau Claire, Wisconsin
- Supervisory Management

WORK EXPERIENCE

11/2006 – Current Finisher

Great Big Pictures, Inc, Madison, Wisconsin

- Laminate prints/ mount prints on various boards
- Weed and mask vinyl
- Production work

05/2006 – 08/2006 Graphic Design, Internship

Idea Signs, Eau Claire, Wisconsin

- Designed and illustrated graphics with Omega by Gerber Scientific Products, Adobe Illustrator and Photoshop
- Installed vinyl on cars, billboards, street signs, and business doors
- Weed and mask vinyl

08/2004 – 02/2006 Shipping & Receiving, Bike assembler and Cashier

Toys R Us, Madison, Wisconsin

- Assembled bikes per customer orders
- Handled Customer pickups
- Unloaded truck shipments
- Stocked shelves
- Cashier

09/2003 – 07/2004 Detailer

Car City Honda, Eau Claire, Wisconsin

- Detailed new/used cars for sales delivery
- Responsible for cleanliness of all new/used vehicles
- Delivered used cars to other dealerships as needed

09/2001 – 09/2003 Assistant Manager

Dairy Queen, Eau Claire, Wisconsin

- Maintained presentable work place for customers
- Provided Cashier support as needed
- Handled Customer Service issues
- Managed employees work flow